

## **ORTONS WITH HAMPTON NEIGHBOURHOOD COMMITTEE (S2)**

**MONDAY 17 SEPTEMBER 2012 - 7.45 PM**

**St Botolph's C.of E. Primary School, Oundle Road, Peterborough, PE2 7EA**

This Neighbourhood Committee will be preceded by a Ward Forum at **6-6.30pm**. This is a chance for you to talk to your ward councillor about issues affecting your area. This will be followed by the Neighbourhood Panel from **6.30 – 7.30pm** to identify priorities for the Police and Council for the next three months.

**An exhibition of the plans for the following will also be on display from 6 to 7 pm with an opportunity for questions and answers from Officers:**

- PCC Transport and Infrastructure Planning Team – plans for future Schemes and Projects
- Enterprise Peterborough's Waste Management Team – roll out of new food waste bins

### **AGENDA**

- |    |   |                                  |
|----|---|----------------------------------|
| 1. | <b>Apologies for absence</b><br><i>To receive any apologies from members unable to attend the meeting</i>   | <b>Chairman</b>                  |
| 2. | <b>Declarations of Interest and Whipping Declarations</b><br>At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration | <b>Chairman</b>                  |
| 3. | <b>Minutes from the previous meeting</b>  | <b>Chairman</b>                  |
| 4. | <b>Issues arising from previous meeting</b>   | <b>Neighbourhood<br/>Manager</b> |
| 5. | <b>Youth Forum</b><br><i>Presentation from the Youth Forum on Youth projects in the area</i>  | <b>Carlos Harrison</b>           |
| 6. | <b>Matters For Committee Decision</b><br><b>Neighbourhood Committee Budget 2012/2013</b><br><i>Proposals and agreement for the allocation of the capital budget of £25,000</i>  | <b>Neighbourhood<br/>Manager</b> |

**7. Updates on Matters of Interest Relevant to the Committee**

a) Enterprise Peterborough's Waste Management Team

*Roll out of new food waste bins*

**Waste  
Partnership  
Officer**

b) Community Action Plans

*Presentation on progress of the plans*

**Neighbourhood  
Manager**

**8. Open Session**

**All**

*An opportunity for any member of the public, elected and co-opted members of the Neighbourhood Committee to raise anything that affects your area and to suggest items for future meetings*

**9. Next Meeting**

The next meeting will be held on 18 December 2012 venue TBC

**Committee Members:**

**Councillors:**

Orton with Hampton: Cllr N North; Cllr S Scott; Cllr D Seaton

Orton Longueville: Cllr S Allen (Chairman), Cllr G Casey, Cllr J Goodwin, Cllr L Forbes; Orton Waterville: Cllr G Elsey; Cllr J Stokes;

For enquiries about your Neighbourhood Council or about this meeting please contact:

Neighbourhood Manager: Lisa Emmanuel on 01733 863788

E-mail: [lisa.emmanuel@peterborough.gov.uk](mailto:lisa.emmanuel@peterborough.gov.uk)

Democratic Services: Karen Dunleavy on 01733 452233 E-mail [karen.dunleavy@peterborough.gov.uk](mailto:karen.dunleavy@peterborough.gov.uk)

## **ORTONS WITH HAMPTON NEIGHBOURHOOD COMMITTEE**

### **STANDING INVITATIONS**

<b>NAME</b>	<b>REPRESENTING</b>
Lynn Betteridge	Cambridgeshire Fire & Rescue
Inspector Andy Bartlett	Cambridgeshire Police
Matt Oliver	Children's Services
Maureen Lazaretti	Cross Keys Homes
Sarah Shuttlewood	NHS Peterborough
Gary Goose	Safer Peterborough Partnership
Michael Chambers	Orton Waterville Parish Council
Chris Stratton	Orton Longueville Parish Council
David Warne	Herlington Community Association
Sally Stewart	Goldhay Community Centre
Julian Webb	Hampton Community & Sports Association
Gill Young	Hampton Women's Institute
Linda Guise	Orton Wistow Community Centre
Vijay Patel	Chair Hampton Parish Council
Michael Keogh	Orton Wistow Community Association
John Hucklesby	Orton Waterville Village Hall Management Committee
<a href="mailto:hamptonvaleccc@hotmail.co.uk">hamptonvaleccc@hotmail.co.uk</a>	The Hamptons Community Association
Jenny Dawkins	Avery House, Avery Healthcare
Julie Bourne	Hampton Friendship Club, Age Concern
	Hampton Friendship Club

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## ORTONS WITH HAMPTON NEIGHBOURHOOD COMMITTEE (AREA SOUTH 2)

### MINUTES OF MEETING HELD ON WEDNESDAY 27 JUNE 2012

**Councillors:**

Hampton	Cllr Seaton and North
Orton Longueville	Cllr Forbes and Casey
Orton Waterville	Cllr Allen (chairman), Elsey and Stokes

**Officers:**

Javed Ahmed	Locality Manager 8-19 Service
Graeme Clark	Assistant Neighbourhood Manager
Alex Daynes	Senior Governance Officer
Lisa Emmanuel	Neighbourhood Manager
Carlos Harrison	8-19 Service
<b>Gemma Wildman</b>	<b>Principal Strategic Planning Officer</b>

**Also in attendance:**

11 other members of the public attended including representatives from Hampton Parish Council, Orton with Hampton Youth Forum, Peterborough Youth Council and Hampton Vale Community Association.

ITEM	MINUTES	ACTION
1. Apologies for Absence	Cllr Goodwin	
2. Declarations of Interest	None.	
3. Election of Vice Chair	Cllr Casey was nominated by Cllr North and seconded by Cllr Seaton. No other nominations were received. Cllr Casey was named as vice-chairman.	
4. Standing Invitations list	Members were requested to agree the organisations on the standing invitation list and put forward any more to be included. These included: <ul style="list-style-type: none"> <li>• Update needed to the name of the Hampton Community Association representative;</li> <li>• Update needed for name of the Hampton Vicar;</li> <li>• Orton Southgate Residents Association, Caroline Read, to be added;</li> <li>• Update needed to the name of the Hampton women's institute representative;</li> <li>• Friendship Club for Age Concern to be added;</li> </ul>	LE

	<ul style="list-style-type: none"> <li>• Edmunds Court Avery, House to be added; and</li> <li>• Orton Longueville Parish Council to be added.</li> </ul>	
5. Minutes of Previous meeting	<p>The minutes from 8 March 2012 were approved as accurate.</p> <p>Chair welcomes Lisa Forbes to the meeting as a new councillor.</p>	
6. Issues from previous meeting	<p>Updates were on display at the meeting and in an update sheet which was provided on the tables. No further questions or comments were received.</p>	
7. Youth Forum	<p>Carlos Harrison updated committee members on youth projects in the area including:</p> <ul style="list-style-type: none"> <li>• Friday Night Football in Orton, around 60-80 young people attending;</li> <li>• Visit to Wembley Stadium;</li> <li>• BBQ to be held on 20 July;</li> <li>• Cllr Stokes – funding for Wembley came from O Waterville Community Leadership Fund;</li> <li>• Cllr Seaton – awards night very successful too, would like to see football in Hampton near the college;</li> <li>• Hampton Youth Club, Thursday nights in the Vale community centre;</li> <li>• Street Art work suggested in the underpass too;</li> <li>• Skate Park – Graeme Clark updated the committee – money received from council is £102,000 and an application is also being applied from WREN funding maximum available £75k. Other local companies also interested in being involved. Three potential sites located. More consultation needed to finalise the sites.</li> <li>• Anticipated start time for construction was around March-April 2013;</li> <li>• Hoped to begin earlier this year but money is carried over in the budget so will not be lost.</li> </ul>	
8. Matters of Interest relevant to the committee	<p><b>(1) Statement of Community Involvement</b></p> <p>Gemma Wildman introduced the developments for the Statement of Community Involvement, which involved how local communities could develop plans for their local areas and was being consulted on until 5 July. Neighbourhood Plans took some time and money to develop, some funding and assistance from Council was available but mainly local work to develop them. Comments and responses to questions included:</p> <ul style="list-style-type: none"> <li>• GW – The Statement of Community Involvement booklet was available in all Libraries, Bayard Place reception and the council's website;</li> <li>• GW – no Neighbourhood Forum would be able to be established for Great Haddon until a community existed there;</li> <li>• GW – Current Haddon residents would have to apply to</li> </ul>	

	<p>Huntingdon to set up a Neighbourhood Forum. Cllr Seaton, does Localism Act affect this? GW – The Localism Act introduced this concept and officers were still awaiting some information but it is in line with the Act;</p> <ul style="list-style-type: none"> <li>• GW - this was a new process so no comparisons with other authorities yet but many examples of community involvement such as village design statements and Community Action Plans (CAP) already exist. The development of a Neighbourhood Plan was a long, complex option so would take around a year but will hold most weight in planning terms. A Supplementary Planning Document is quicker but more restriction on what it can do; and</li> <li>• LE – the next Neighbourhood committee meeting will include the latest Community Action Plan for the area.</li> </ul>	
	<p><b>(2) Neighbourhood Committee Budget 2011/12</b></p> <p>Lisa Emmanuel updated the committee on projects from the previous year including:</p> <ul style="list-style-type: none"> <li>• Herlington Project completed;</li> <li>• Remainder of £20k split between Orton and Hampton for verge improvement works of different types, majority of works completed; will monitor effectiveness;</li> <li>• Silver Hill – temporary fencing removed so will put railings to stop cars parking on pavements;</li> <li>• Next meeting will also include this year’s budget items. Items also fed in through the CAP.</li> </ul>	
<p>9. Open Session</p>	<p>An opportunity was given for any member of the public, elected and co-opted members of the Neighbourhood Committee to raise anything that affected their area and to suggest items for future meetings.</p> <p>Comments and responses to questions included:</p> <ul style="list-style-type: none"> <li>• Cllr Seaton – re smart car for parking enforcement around Hargate School in particular. Can do this but want to highlight that it will happen;</li> <li>• Lisa Emmanuel – will feed back on any successes in the area with the Smart car.</li> <li>• Nee to report parking and traffic incidents to officers or nothing will be done.</li> <li>• Cllr Seaton – expect ice cream vans too so would like monitoring of volume and times of chimes in the area.</li> <li>• LE – Parish Council queries about issues in the Neighbourhood area can be directed to either ward councillors or the Neighbourhood Manager.</li> </ul>	<p>LE</p> <p>LE</p>
<p>10. Next Meeting</p>	<p>The next meeting will take place on Monday 17 September at St Botolph’s Primary School.</p>	

7.40 p.m.

## ACTIONS

<b>DATE</b>	<b>ACTION</b>	<b>WHO AND WHEN?</b>	<b>STATUS</b>
27 June 2012	Updates to Standing Invitation list to be made	Lisa Emmanuel	
	Update on any successes with the Smart Care re parking enforcement	Lisa Emmanuel	
	Establish monitoring of ice cream vans	Lisa Emmanuel	



<b>Ortons with Hampton Neighbourhood Committee</b>	<b>Agenda Item 6</b>
<b>17 September 2012</b>	<b>Public Report</b>

## **CAPITAL BUDGET 2012/13 ALLOCATION**

<b>RECOMMENDATIONS</b>
<b>FROM: Lisa Emmanuel, Neighbourhood Manager South</b>
<p>That this Neighbourhood Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the proposals for allocation of the capital budget of £25,000 for 2012/13;</li> <li>2. Approves the proposals which will receive an allocation of the budget;</li> <li>3. Agrees to a reduction in the individual allocations should the approved proposals exceed the £25,000 budget, to be determined by the Neighbourhood Manager; and</li> <li>4. Agrees that the Neighbourhood Manager will be responsible for determining the final detail of the project in consultation with ward councillors and other relevant parties.</li> </ol>

### **1. PURPOSE**

- 1.1 This report sets out proposals for allocating the capital budget of £25,000 for 2012/13 for the Ortons with Hampton Neighbourhood Committee.

### **2. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY, COMMUNITY ACTION PLAN AND DELEGATIONS**

- 2.1 Neighbourhood Committees should contribute across the full range of Sustainable Community Strategy priorities, which are:
- Creating opportunities – tackling inequalities (Safer / Stronger)
  - Creating strong and supportive communities (Safer / Stronger)
  - Creating the country's environment capital (Greener / Cleaner)
  - Delivering substantial and sustainable growth (Safer / Stronger)
- 2.2 The proposed projects represent interventions that directly support priorities within the Community Action Plan:
- a. improving parks and opens spaces; and
  - b. improving facilities for young people).
- 2.3 This report is for the committee to consider under its delegated executive function 3.13.5, 'to determine the investment of identified and delegated funding to support local priorities contained within the Community Action Plan'.

### **3. CAPITAL BUDGET ALLOCATION 2012/13**

- 3.1 The following projects have been proposed by Members. Approval for each will be subject to the projects being costed within budget. Projects unable to be funded this year will automatically be re-prioritised within the Community Action Plan for future consideration:

## The cost of each project is estimated

The proposed projects cut across <u>all</u> priorities within the Sustainable Community Strategy		£ (Estimated)
Supporting vulnerable locations in the community  Addressing crime and anti social behaviour	<b>Improvements to parking area and open space at Lythemere</b> This project involves the removal of broken brick walling and overgrown shrubbery along with improvements to the adjacent highway land. The open space area will be replaced with grass to increase safe play area for children within the development and reduce opportunities for fly-tipping. The adjacent car park will be re-surfaced to suitable highways standards.	16,700.00
Infrastructure Improvements  Improvements to public open spaces	<b>Creation of additional parking bays at Pennington.</b> This project will involve the removal of current grass verges and replace with two parking bays, creating additional safe parking in an area of need.	2,100.00
Infrastructure Improvements  Improvements to public open spaces	<b>Improvements to communal areas within Brudenell.</b> This will involve removal of overgrown shrub beds in a communal area which suffers from continued fly-tipping and other anti-social behaviour. The area will then be replaced with suitable planting/grass as appropriate increasing natural surveillance and creating a safe play environment.	2,255.00
Supporting vulnerable locations in the community	<b>Installation of “pedestrians in road” warning signs and supporting “slow” signs on road at Blackmead.</b> The project will address the problem of inappropriate speeding at a location where a public footpath crosses the road on a bend with limited visibility.	700.00
Supporting vulnerable locations in the community  Addressing crime and anti social behaviour	<b>Works to prevent unauthorised access to open space at Gostwick.</b> This will involve the installation of bollards along with creation of an earth bund to prevent access to amenity land by unauthorised vehicles.	1725.00
Infrastructure Improvements  Improvements to public open spaces	<b>Removal of trip rails, improvements to Highways and painting remaining rails in Paynels.</b> The works will include removal of broken and damaged trip rails, improving the adjacent highways and then improving the remaining environment through painting.	1,500.00
<b>Total</b>		<b>£24,980.00</b>

## 4. CONSULTATION

- 4.1 Consultation activities, involving workshops and surveys, have taken place in the area to identify the communities' priorities to inform the Community Action Plan. The final spend recommendations have been discussed with all elected members, together with relevant service areas that will take on the project management to implement once spends have been fully approved.

## 5. REASONS

- 5.1 The budget assigned to Neighbourhood Committees was assigned specifically to spend on projects which address priorities from the communities for each Neighbourhood Committee

area. To enable the £25K to be spent within this financial year Members were asked to bring forward capital spend projects which helped to meet some of these emerging priorities. This active Member involvement ensures the money is spent on the most appropriate projects to benefit communities.

- 5.2 The identified areas of spend are predominantly targeted within the Orton Longueville and Orton Waterville Wards as the Orton with Hampton Ward benefitted from the large proportion of last financial year's Neighbourhood Committee Budget, along with investment this year for youth facilities. Allocating the full budget to two of the highest community priorities (parking issues and addressing anti-social behaviour and crime) will ensure more visible rewards result from this decision.

## **6. ALTERNATIVE OPTIONS**

- 6.1 Not to spend the money. This would lead to proposed local projects not receiving funding resulting in no benefit to the local area.

## **7. IMPLICATIONS**

- 7.1 The proposed projects represent interventions that directly support priorities within the Community Action Plan a) improving parks and opens spaces b) improving parking.
- 7.2 All proposed projects relate to capital expenditure but may have revenue implications for on-going maintenance. In all cases where this applies, agreement has been made with the respective service area to absorb these costs.

## **8. NEXT STEPS**

- 8.1 If the proposals set out are agreed, the Neighbourhood Manager will be responsible for ensuring spend is allocated in a timely manner and in accordance with the Council's Financial Regulations. A regular monitoring report will be provided for Members to be able to scrutinise progress and measure the impact of the investment.

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 N/A

## **10. APPENDICES**

N/A

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